



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

4 JAN 2023

NOTICE OF MEETING

Tracking No.: 002


**MEETING OF TECHNICAL WORKING GROUP (TWG) OF THE DIVISION POLICY  
 ON MIGRATION OF CLASSES AND EXTENDED LEARNING IN THE EVENT OF  
 VARIOUS CIRCUMSTANCES**

To: Chief Education Program Supervisor  
 Education Program Supervisor/PSDS  
 Heads, of Select Schools  
 Heads, Unit/Section  
 All Others Concerned

Please be informed that there will be a meeting on January 5, 2023, 1:00PM at the SDO conference hall to discuss the following agenda:

1. Duties and responsibilities of TWG.
2. Crafted Division Policy Guidelines on the Implementation of Migration of Classes and Extended Learning.
3. Other matters.  
 See attached list of attendees

Your 100% attendance is hereby enjoined.

  
**ANTONIO P. FAUSTINO JR.**  
 Education Program Supervisor  
 Officer-in-Charge

Office of the Schools Division Superintendent



Brgy. PotoI, Tayabas City



(042) 710-0329 or (042) 785-9615



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Designation	Name	Position	Functional Division/Office/Unit/Section
Chairperson	Natividad P. Bayubay, CESO VI	Schools Division Superintendent	Office of the Schools Division Superintendent
Vice-chairperson	Antonio P. Faustino, Jr	OIC - Asst. Schools Division Supt.	OSDS – Office of the ASDS
Members	Imelda C. Raymundo	Chief Education Supervisor	Curriculum and Instruction Division (CID)
	Dr. Edwin R. Rodriguez	Chief Education Supervisor	School Governance and Operations Division (SGOD)
	Conrado C. Gabarda	Administrative Officer V	OSDS – Administrative Unit
	Agnes M. Luzadas	Accountant III	OSDS – Finance Unit
	Benjamin A. Millares	Budget Officer III	OSDS – Budget Unit
	Dr. Gener C. Delos Reyes	Principal IV	Luis Palad Integrated High School
	Joseph Jay U. Aureada	EPS- EsP	CID
	Sancho C. Calatrava	EPS - AP	CID
	Christian J. Bables	EPS – Filipino	CID
	Jerome A. Chavez	EPS - Mathematics	CID
	Louie L. Fulleo	EPS – EPP/TLE	CID
	Mildred Z. Galleno	EPS – Kindergarten/SPED/ALS	CID
	L.C. Richelle F. Quintero	EPS – English	CID
	Generosa F. Zubieta	EPS – LR	CID – LRMDs
	Sherwin C. Quesea	EPS – MAPEH	CID
	Maria Corazon A. Borbon	Education Program Supervisor	SGOD
	Montano L. Agudilla Jr.	Senior Education Program Specialist	SGOD-SMME
	Luzviminda E. Saldares	Senior Education Program Specialist	SGOD – HRTD



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	Adrian D. Maano	PDO II	OSDS – DRRMS/ICTU/ SocMob
	Marvin Rosales	OIC – Planning Officer	SGOD – Planning and Research
	Nicole May R. Lagar	PDO I - YFD Coordinator	SGOD – Youth Formation
	Jaypee A. Escobar	Senior Technical Assistant I	SGOD – Educational Facilities Section
	Alelie A. Padillo	Nurse II – OIC, SHNS	SGOD – School Health and Nutrition Section
	Rempson P. Sumilang	MT I	Buenaventura Alandy National High School
	Joyce Anne P. Limbo	AO IV	OSDS- Supply Officer



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